

COVID-19 Information Package

The Railway Museum of Eastern Ontario's Summer Camp Protocols, Guidelines, and Policies

Please read this document fully before registering a child in our Summer Day Camp Program. Please understand that it is up to your own discretion on deciding to send a child to the day camps.

The Railway Museum of Eastern Ontario is committed to providing a safe and healthy environment for children, families, and employees. The museum will take every reasonable precaution to prevent the risk of communicable diseases within all our locations.

The day camps will run with 15 children maximum and 5 children minimum. This is considered a cohort. Close contact may be unavoidable within the cohort but physical distancing and infection prevention and control will be encouraged.

More individual activities or activities that encourage space between children will be incorporated.

Sanitization

The museum will be operating its program outside as much as possible. All high touch surfaces will be disinfected and cleaned frequently such as hand wash sinks, door knobs, etc. Low-touch surfaces will be cleaned daily.

We ask that children do not bring in toys from home.

Screening

In order to help reduce the risk of respiratory infections (including COVID-19) a health screening is an essential step.

Every child and parent/guardian will be screened DAILY prior to being admitted into the museum. The screening checklist will be recorded into a daily log to trace contact.

- The screening table will be set up at the Church Street Entrance. If there are other individuals being screened we ask that you wait and distance yourself at least 2 meters away.

- Staff will keep daily records of anyone entering the program space that stays for 15 minutes or longer (name, contact information, time of arrival/departure, screening completion etc.)
- We ask that only one parent/guardian comes to the screening table with the child and we request they all use hand sanitizer.
- You must pass the screening to enter the building. If you fail the screening you cannot enter the building.

Drop off/Pick Up

- After being directed to the screening area, campers will enter through the basement door into the space designated for camp use.
- As much as possible, we ask that parents and guardians do not go past the screening area unless there is a need for the parent/guardian to enter the setting.
- Pick up and Drop off will happen outside the museum (at the back porch screening area). Please inform the staff member there who you are coming to pick up and then please wait at least 2 meters away from others.
- All entrances will have hand sanitizer and if physical distancing of 2 meters cannot be maintained for some reason, parents/guardians may want to use face coverings.

Supplies

- We ask that personal belongings be minimized as much as possible.
- We ask that children do not bring any toys from home with them.
- Children should bring a water bottle, lunch, and sunscreen. And wear appropriate clothing (i.e. hat, running shoes).
- Children should be supplied with a mask – to wear when inside the museum.
- Belongings with hard surfaces (water bottle, lunch kit etc.) will be sanitized on entrance to the museum and placed in a designated area specific to each child.
- On occasion the staff may provide treats for the children (popsicles at the end of camp party etc.). All food products will be individually packaged. If you would not like your child to receive outside food sources, please let us know.

Reporting illness and exclusion of ill people

Management of Camp Participants with suspected Covid-19 (if a child begins to experience symptoms while attending camp)

- The child will be immediately separated from others in a supervised area until they are picked up. Staff that are supervising will maintain a distance of 2 meters minimum, unless needed.
 - Staff member and child will wear a surgical/procedure mask and staff member will wear eye protection.
 - Cleaning/disinfection of the space and items used by the camp will be conducted once the child has been picked up. Items that cannot be cleaned will be removed.
 - The health unit will be notified of a potential case.
 - Other children and staff who were present will be identified as close contacts and group together until they can be picked up to self-isolate. Children and staff who have been exposed to a confirmed case will be excluded from the program.
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- I have read through this document fully and acknowledge and understand the procedures and guidelines put in place. It is up to my own discretion to send a child/children to the Railway Museum of Eastern Ontario Children's Day Camps.

Signature

Date